

Company Name

Category: Administrative Number: 1.020.1

Subject: Public Disclosure

Applies: All Staff Page: 1 of 2

Purpose: To clearly define the information that is available for Public Disclosure.

Policy: Public information should be easily accessible to the public.

Procedure: The following information, if known, shall be disclosed to members of the public upon request whether written or verbal. Some information is located the entrance area on display. Other information is located in the P&P manual which is located in the resource center. If you are unable to find a piece of public disclosure information, please contact the Administrator.

- License Number
- Name of Licensed Agency Owner (including the corporation name and corporate officers), Administrator and Director of Nurses
- Address of Record
- Patient Rights (Must display in a conspicuous place at the entrance to the agency)
- Date Original License Issued
- License Expiration Date
- Current License Status
- Accreditation Status and Programs or Services that is applicable.
- Mission Statement, Goals, Philosophy
- Official findings of deficiencies based on survey reports by the licensing agency.
- Plan of correction between the provider and the licensing agency.
- Comments furnished by the provider to the licensing agency.
- Quality Reports are available with truthful and accurate descriptions.
- Information related to safety and quality

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- Conditions for acceptance or termination of services.
- Services Offered
- Hours of Operation, including on call availability
- Service Limitations
- Referral Procedures and contact information
- Patient responsibility for care/service and/or products before or at time of delivery
- Fee Schedule

If the information on the license is officially amended during the licensure period, a notice must be posted beside the license to provide public notice of the change.

This document provides an overview of available important information, not a limitation on documents otherwise available. All documents must accurately represent the agency and its services offered.

Attachment:
Brochure